

EFFECTIVE DISCIPLINE MANAGEMENT TRAINING

Workplace Discipline | Compliance & Policies | Employee Relations

Our Effective Discipline Management Training equips managers and HR professionals with the knowledge and skills to handle workplace discipline effectively. This training ensures compliance with legal frameworks, fair treatment of employees, and the implementation of best practices in disciplinary procedures and client information.

Why Choose This Training?

Understand the Principles of Workplace Discipline – Learn the importance of structured disciplinary policies

Ensure Compliance with Employment Laws – Gain insights into the Employment Act, 2007 & Fair administrative Actions Act, 2015

Improve Employee Relations & Conflict Resolution – Foster a fair and legally sound disciplinary process

Develop Investigative & Hearing Skills – Learn best practices for conducting disciplinary investigations

Enhance Grievance Handling Procedures – Distinguish between grievance and disciplinary issues effectively

Key Training Modules

Introduction to Workplace Discipline & Policies

Common Causes of Disciplinary Issues

Legal Framework: Employment Act, 2007 & Relevant Laws

Disciplinary Investigations & Employee Representation

Conducting Fair & Transparent Disciplinary Hearings

Warning Systems & Appeal Handling

Termination of Employment & Summary Dismissal

Emerging Trends in Discipline Management & Case Law

Technology & Workplace Discipline Management

Who Should Attend?

HR Professionals & Compliance Officers

Supervisors & Line Managers

Welfare Committee Members

Trade Union Representatives

Anyone Involved in Employee Relations

Training Methodology

Expert-Led Instruction – Sessions by experienced legal and HR professionals

Case Studies & Group Discussions – Practical insights into real workplace disciplinary cases

Interactive Presentations & Brainstorming Engaging training with real-world applications

Legal & Policy Analysis – Understanding the legal requirements in handling discipline

CONTACT US

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MWANGI KINYANJUI
ADVOCATES

ENSURE A LEGALLY COMPLIANT AND FAIR DISCIPLINARY PROCESS.